



**Minutes from...**  
**CAFTPC Monthly Board Meeting**  
**August 19, 2021 at 10 am at Tech Farm /Zoom**

**Members in Attendance (alphabetical by last name):**

Sage Gerling, Michael Manikowski (Chairman), Michael Nozzolio, Jan Nyrop, William Strassburg, Brendan Tydings, and Catharine Young

**Non-Members in attendance (alphabetical by last name):**

Sarah Meyer, Harry Sicherman

- I. Call to Order/Introductions (Chairman Michael Manikowski)**  
Meeting called to order at 10:03 am.
- II. Review and Approval of June Minutes and Special Meeting Minutes (Chairman Michael Manikowski)**  
*Minutes were approved with a motion by Michael Nozzolio; seconded by Bill Strassburg. Unanimously passed at 10:04 am.*
- III. Tech Farm**
  - a.) CFA Application Review (Harry Sicherman, Bill Strassburg)**  
The application was submitted successfully on July 30. Members discussed future grant opportunities.
- IV. Manufacturing Facility (Brendan Tydings, Harry Sicherman)**
  - a.) Project Updates**  
Brendan has communicated with Hunt EAS and has received updated drawings. Members discussed potential schedule and next steps of the project.
  - b.) Board Resolution and General Certificate**  
*Michael Manikowski called for a motion to approve the signing of the Resolution and Certificate. Signing was approved with a motion by Jan Nyrop; seconded by Bill Strassburg. Unanimously passed at 10:21 am.*
- V. Operations (Sarah Meyer)**
  - a.) Monthly Notes- Building Tenant Happenings**  
Sarah Meyer reviewed her notes on activities within the building and tenant activities and needs.
  - b.) Office/Facility Contract**  
*The 1-year contract renewal (August 1, 2021-July 31, 2022) with Sarah Meyer was approved with a motion by Brendan Tydings, seconded by Jan Nyrop. Unanimously passed at 11:20 am.*
- VI. Tech Farm Financial Report (Sarah Meyer/Brendan Tydings)**
  - a.) Expenses >\$2000 for Audit Committee**  
Sarah Meyer reviewed the approved expenses over \$2000 since the last Board meeting and the anticipated invoices to be paid, as well as current account balances and QB reports.
- VII. Adjourn Meeting (Chairman Michael Manikowski)**  
*The meeting adjourned at 11:46 am with a motion by Catharine Young; seconded by Sage Gerling.*