



Executive Committee Meeting
Meeting Minutes 8/16/13

Members Present Mike Manikowski (Secretary); Matt Horn (President, Treasurer)

Non –Members Present: Susan Noble,

Members not attending: Marc Smith

Meeting called to order at 9:15 am

- Minutes approved for July 19 2013 meeting
 - Moved Manikowski Seconded Horn Approved
- Budget presented,
 - Still on target
 - Revenues still significantly higher than expenses
 - Water reimbursed
 - Part of phone and utilities reimbursed
 - DEC
 - Waived the fee
 - T1 is maintaining its level
 - T2 is trying to pay on bill but still accruing costs
 - Has new contracts
 -

Open Issues

- Sewers
 - DOH approved our plan
 - Will meet with Paul to discuss bid documents as soon as all information is received
 - Hopefully Bids will be out in early Sept
 - Discussion of specific transfer of funds to cover this-paperwork to be created by the city
- CFA
 - Submitted one CFA for small scale processing
 - Partnered with HTR for HOT Spot/Incubator Support Grant
 - Will provide staffing to Park if they receive it
- Seed to Store
 - Processing plant is the first step to an all inclusive support system for entrepreneurs
 - Group will include, RIT, Cornell, Park,HWS, designers, distributers etc.
- DEC
 - Waived the Fee



- Accepted our release proposal
- Park will work with CT Male to survey and complete paperwork

New Business

- Bid Package- will work with city to finalize package for publishing

Director's Report

- Governor's bus trip
 - Great Opportunity for networking for the Park

Next regularly scheduled meeting Board. meeting Sept 20 2013 9:00 a.m.

Meeting adjourned: 10:00 a.m.

Respectfully Submitted

Michael Manikowski, Secretary.