



Executive Committee Meeting
Meeting Minutes 1/24/2014

Members Present Mike Manikowski (Secretary); Matt Horn (President, Treasurer, Marc Smith

Non –Members Present: Susan Noble,

Members not attending:

Meeting called to order at 9:00 am

- Minutes approved for November 22, 2013 meeting
 - Moved Smith Seconded Manikowski Approved
- Budget presented, ○ Still on target
 - Presented 2013 final budget
 - Revenues and Expenses are break even
 - Maintenance and Utilities higher
 - Did not take any money from the Money Market to balance budget
 - T2 is trying to pay on bill but still accruing costs
 - Has new contracts
 - Statement of back expenses is to be sent to Rami (Excel Partners) for past due payment
 - Need a better facility to be more productive
 - Is there an existing building that might work for them

Open Issues

- Sewers
 - Small piece left of original drawing and McFarland Johnson is redrawing the plan
 - Getting a quote from DiFiore Construction to add this piece to the project, about 500 ft.
 - Shawn has paperwork to create to turn it over to the city
- Viticulture Building
 - Site done
 - Just turned in 100% drawings to the city, so no RFQ yet
 - Project is above budget and changes are being made
 - Will not open til 2015
- VCP
 - SMP turned in
 - Will be released as soon as the DEC reviews both documents



- **Start Up NY**
 - Final map turned by Cornell
 - Mike Manikowski met with Leslie Whattley, head of Start-Up NY
 - She is aware of our campus and projects
 - Marc Smith will be setting up a meeting to make the community aware of plans
 - Driven by projects
 - Multiple colleges involvement a plus
 - City and County will do initial paperwork for incoming companies
- **Dissolution**
 - Did the paperwork but were told we had not paid for 2004
 - Waiting for permission to dissolve letter
 - Marc will be only officer listed

New Business

- 2nd park project for Start Up- baseball bats
 - Indian investor
 - Has been working with Syracuse/ESF
 - Spec building on the corner lot
 - 15 jobs to start
 - How do we work with ESF if the project moves to Geneva
 - Lease to own building is desired- self supporting
 - Matt is filling out form
- **Discussion re: Pilot plant**
 - Use as Food Innovation Center- FLREDC very supportive
 - Upgrades in small pieces
 - Take restrictions of usage off
 - Changes need to be made due to moving of Food Science Program
 - Get it into a project format
 - Needs work but functions well as it is
 - Apply to CFA next year
- **Sweet Spring Salmon**
 - Offer traditional funding
 - IDA building to lease back
 - Assistance with filling out the forms
 - Where is the gap- need financials
- **Certified Business Incubator**
 - To be used for entrepreneur support (staffing) and transition
 - Tell a compelling story next year
 - Programming
 - Need a budget
 - Marketing \$50,000
 - Programming \$5,000
 - Entrepreneurial Support Staff \$50,000
 - Loading dock \$20,000

- Very valuable- automatic Start Up for graduates
- Maybe ask for funding from NYSEG
- Will go up on the web as soon as we learn the details
- **Transition Plan/Strategic Plan**
 - Sent information to Mancuso to get first quote on management of park– based on rents
 - This is not the GEDC
 - On call maintenance
 - How much money left to market the site
 - Then another person for Development/ interactive with tenants/business growth services
 - Several people are interested in the position
 - Active with tenants-business growth services
 - Programmatic
 - What happens with more buildings
 - Support themselves unless we own it

Director's Report

Next regularly scheduled meeting Board Meeting-February 14, 2014 9:00 a.m.

Meeting adjourned: 10:30 a.m.

Respectfully Submitted

Michael Manikowski, Secretary.