



Executive Committee Meeting
Meeting Minutes 4/18/2014

Members Present Mike Manikowski (Secretary); Matt Horn (President, Treasurer, Tom Burr

Non –Members Present: Susan Noble,

Members not attending:

Meeting called to order at 9:00 am

- Minutes approved for January 24, 2014 meeting
 - Moved Manikowski Seconded Burr Approved
- Budget presented, ○ Still on target
 - Presented 2014 financials
 - VCP Consultant
 - Maintenance and Utilities higher
 - Cost has tripled
 - Looking at a fixed rate
 - Quik solar- cannot expand on our contract
 - Approved 18 month contract in concept
 - Reimbursement high as well

Open Issues

- Sewers
 - Just about finished- testing finished, ready to landscape
 - Waiting for IDA check
- Viticulture Building
 - Trailer on site
 - Starting soon with construction
- VCP
 - SMP turned in
 - Will be released as soon as the DEC reviews both documents



- **Incubator meeting- Certified Incubator**
 - Meeting in Albany on Tuesday 4/22- mandatory
 - Mike Manikowski and Susan Noble will attend for the Park
 - Only Region that received Hot Spot and Incubator
- **Dissolution**
 - Did the paperwork but were told we had not paid for 2004
 - Waiting for permission to dissolve letter
 - Marc will be only officer listed
- **Transition**
 - So far we have received 10 resumes
 - Final date 4/22
 - Scoring rubric to be developed
 - Followed by meeting to label top 3 or 4 candidates
- **Vacation Policy**
 - Request to compensate director for unused vacation days
 - Agreed but how
 - Recommendation to pay director through Mid-September

Motion to continue to pay Director through September 12 to compensate for unused vacation in exchange for advisory assistance if needed. Seconded Burr approved unanimously

- **Land lease cost**
 - Start at \$2000
 - Depending on number of jobs created and costs incurred by Park
 - Include Mike and Matt in meeting

New Business

- Alexi Smith starting 4/21
- Discussion of In-Kind services agreement with the Station and upcoming review
- Updated Water Treatment plant in Geneva, Will need higher BOD
- Discussed Payment Plan for DOT Loan. Funding from Cornell and GVRMA added to budget and will show up very positively in newspaper.

Director's Report

Next regularly scheduled meeting Executive Committee Meeting-May 16, 2014 9:00 a.m.

Meeting adjourned: 10:30 a.m.

Respectfully Submitted

Michael Manikowski, Secretary.

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