



Cornell Agriculture & Food Technology Park
Executive Committee Meeting, February 28, 2019, 9:00a – 10:00a

Members Present: Mike Manikowski, Jan Nyrop, Sage Gerling, Bill Strassburg (phone)
Non-Members Present: John Johnson, Gordon Maynard

Mike M. made a motion to approve the meeting minutes from December 13, 2018.

Bill Strassburg seconded said motion. Motion approved.

John reviewed the operating budget year-to-date;

- Consulting expenses are up
- Utility costs are rising
- New vendor for processing Tech Farm payroll; ADP

John mentioned that the Cornell AgriTech Center of Excellence is leasing two additional offices for a total of four offices.

John said the Tech Farm is being considered as a potential site for Seedway's future warehouse operations. John explained that he is in discussions with David Zorn regarding the construction of an additional building at the Tech Farm which will add manufacturing space leasing capacity. The construction project may make use of federal funds.

Jan added that a managing partner should be considered for the new building construction and maintenance. Mike M. suggested inviting Sean Griffin to discuss developing a strategic plan for the new building construction.

Sage noted that she is organizing a food summit to be overseen by the City of Geneva, and is asking if the Tech Farm would be interested in participating.

Sage also mentioned that the Tech Farm organize a strategic planning meeting to update its mission statement.

Jan suggested the Tech Farm's financial audit for 2019 be made electronically, prior to the March 21, 2019 meeting.

MEETING AJOURNED